

# Appendix 1 - Area Committee Funding Application

## PART 1 - Overview

Short description of your project (Max 60 words)

The Work Furnace is a heritage project that celebrate the lives of those who worked in the great industries of the Ipswich. By partnering with community groups and local participants we will co-create a street procession with banners props and puppets, an audio heritage trail and exhibition. Funding will help Project Officer manage the huge public response to the project.

Amount of funding requested

18 days @ £120 = £2160

## PART 2 - About your group

Name of Organisation/Group:

Eastern Angles Theatre Company

Address:

Redacted

Name of person completing application:

Redacted

Contact Address (if same as above leave blank):

Telephone Number:

Redacted

E-mail Address:

Redacted

Type of organisation:

Constituted Group	Charity	Community Interest Company	Not for Profit	Private company
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Charity Number:

(if applicable)

295093

Company Number:

(if applicable)

1810563

Date organisation established:

1982

What does your organisation do? Please outline the vision, values and main activities:

(Max 500 words)

Eastern Angles is renowned for the high standard of its touring theatre work and its artistic policy of reflecting the Eastern region in all that it does focusing on heritage, identity and a 'sense of place'.

#### **OUR VISION, MISSION & VALUES**

- Create ambitious, innovative high-quality theatre
- Celebrate a 'sense of place' in both rural and urban settings
- Use heritage themes to make creative work mixing past, present and future
- Tour to a wide range of theatre, community, and site-specific venues
- Deliver inclusive, diverse, community-focused activities and opportunities
- Be environmentally responsible

Whether it is a small village hall, a mid-scale venue, or a marquee on a heritage site, we aim to take people on the journey they didn't know they wanted to go on.

The Eastern Angles Centre in Ipswich is our community-focused base. It is home to a wide range of local groups and offers performances, clubs, activities plus facilities for artists and companies to R&D and showcase developing work. This includes our own Sir John Mills Theatre, which we

opened in 1988 and has allowed us to develop a hub for talent development and a long running Xmas show.

The idea of community -who we were, who we are and who we aspire to be - is at the heart of our work. This theme runs across an extraordinary range of projects, currently these include uncovering stories from migrant communities, highlighting working class history and demystifying medieval theatre.

Does the organisation/group have a recognised governing document e.g. constitution, memorandum etc.?

Yes ☒ (please attach) No ☐

Does the organisation/group have a committee with at least three members?

Yes ☒ No ☐

Does the organisation have a bank account in the organisation/group's name?

Yes ☒ No ☐

Has your group/organisation previously received Area Committee funding for the same or similar project in the last 3 years? Yes ☐ No ☒

If yes, please provide the amount and date received:

Date	Amount (£)

Are you registered on **InfoLink**? If not, think about joining the single directory for Community & Voluntary Sector services and groups in Suffolk. It's quick and free to register. Find out more here.

<https://infolink.suffolk.gov.uk/>

### **PART 3 – Why is your project needed?**

What is the need for your project? Who will be helped?

Please relate this to the relevant [Area Committee Action Plan](#)

The project will target :

- Older and disabled
- Local diaspora communities
- Young people
- Working class
- Community cohesion

The project embraces all these criteria, the old working-class industries of Ipswich have left older people with rich memories of their time, included many of the immigrant communities, and now bring them back together to share their experience and improve community cohesion. And the young people help their grandparents to go online and digitise their photos!

This funding will provide the Project Officer (PO) with the time to oversee a project that has grown in scope due to an incredible public reaction. PO currently employed on a 0.4 contract, funding will allow this to increase to 0.6. Funding for the project ceases when outcomes fulfilled at the end of June 2023.

What evidence do you have of this need?

*Please include results of any consultation*

Staggering engagement and online presence has led to a Facebook group of over 750 members sharing stories, photos etc. Reminiscence groups currently being held at the Centre are averaging 25 a session although our first engineering session was attended by nearly 70 former engineers- indicative of strong public appetite for the project.

In a wider context, the project had generated interest and willingness to assist from organisations such as Ipswich Museum, Ipswich Society, Ipswich Maritime Trust, Ipswich Transport Museum as well as companies directly linked to its focus: Textron Ransomes and Jacobsen and Crane Ltd have both submitted material from their archives and indicated a wanting to play a part in parade and hosting exhibition.

Strong media response. Radio Suffolk. BBC Look East and ITV Anglia have reported on the project and wish to follow it to fruition.

#### **PART 4 – How will your project work?**

Please describe your project and how it meets the need (max 500 words)

While the old industries of Ipswich have left their physical marks on the town as a site of engineering and manufacturing, little is known about the men and women who worked there.

This project explores post-war employment of local residents in many of the trades now gone in the town such as baking, manufacturing, agricultural machines and ironworks.

Just as today, Ipswich's 20<sup>th</sup> Century industries featured diverse workforces but many of these people are absent from Facebook groups old photographs and worker's clubs. This project will give a voice to people missing from the narrative.

- We will open peoples' eyes to this overlooked modern history by;
- creating a heritage audio trail that will take walkers on an exploration of Ipswich's key former factory sites. The audio recordings will include personal memories from former workers and bosses and local historians will provide the facts and figures.
- An exhibition and booklet (hard copy & online) illustrating the places and people who formed the backbone of Ipswich's industrial heritage from 1950 to present day.
- Presenting a town centre procession of volunteer participants (school pupils, community groups, present-day workers) led by a stilt-walker including co-created giant puppets, colourful costumes, eye-catching banners and props.
- Running creative workshops in local schools, care homes and at our own community hub.

The projects outcomes will be reached through a process of co-creation, in which the local community will have an active role throughout. The project provides many opportunities:

- Emotional wellbeing for older and disabled individual participants and care home residents by combatting isolation and using creative tools to give them opportunities to reminisce and celebrate their town, their work and their lives in their own words.
- Encourage participants from local diaspora communities to take part in heritage activities and have their, often forgotten, stories told and valued.
- Help school pupils learn more about their local heritage by running schools' workshops.
- Provide opportunities for working class communities and individuals to see their societal contribution recognised and given the status it deserves.
- Provide opportunities for young people to learn skills (e.g. recording oral histories, stewarding the procession, curating the exhibition) and meet new friends.
- Deliver specific memory-gathering sessions with women and ethnic minority workers to explore and highlight issues around fair-pay, equality and discrimination in the workplace. (Sustainable Environment)
- Show people that historic buildings/areas don't have to be grand houses, castles or ancient woodlands – they can be shops, workplaces and urban environments that we walk past everyday without giving them a second thought.
- Allow those with socio-economic challenges enjoy in a free, outdoor, high-quality 'festival-style' parade whilst also learning more about Ipswich's forgotten past.
- Provide a legacy by creating an exhibition and an audio tour that can be used as a resource for years to come.

What risks have you identified for your project and how will you manage them?

<b>Description</b>	<b>Probability (High, Med, Low)</b>	<b>Impact (High, Med, Low)</b>	<b>Countermeasures</b>
Return of the pandemic	Med	High	Use online research, telephone and zoom interviews,
Public disinterest	low	med	Ensure we are properly researched and prepared. Previous collaboration experience says this pays off.
Inflation causes barrier to participation	High	Low	Offer to pay volunteer travel expenses  Offer free drinks & snacks to volunteers
Accidents	Low	High	Full risk assessments for all stages of the project.
Unwilling to parade	low	med	Create confidence through training. Work with groups to create team spirit and a feeling of commitment and collective enterprise.
Inappropriate use of Social media by participants	High	High	Enforce strict rules about access to project sites and training in proper use of social media
Difficulty finding 18-25 year old participants	High	Low	Use family links and alternative roles in tech and digital needs.

Does the organisation/group have a safeguarding policy in place?

Yes ☒ (please attach) No ☐

Not applicable ☐

How many beneficiaries will benefit from the project?

**1,000 +**

How will potential beneficiaries be made aware of the project?

We are using Facebook and social media, along with traditional print media and word of mouth, along with performances on the Cornhill pre-Xmas. The response has been immediate – hence the need for additional days to run the project. Media interviews are also bringing in new memories and online postings every day.

How will your project affect people from different backgrounds? Have you considered how to make your project fair for everyone in relation to the Equality Act of 2010?

The old industries attracted a wide diversity of workforce, especially Windrush and Asian immigrant workers, who often don't get involved in social media networks. But our use of oral history, pictures and other measures allow us to reach beyond the white workforce.

Please describe how you will minimise the environmental impact of your project

Minimal print use, the profiling of bike and cycle use in the post-war period and the use of the Eastern Angles Centre with its solar panels all help us promote the idea of environmental responsibility and reduce significant impacts on climate change.

Eastern Angles has an environmental policy which is advertised in the Centre and encourages recycling, composting and energy minimisation.

## PART 5 – Costs & Funding

Please provide a breakdown of project costs and enclose quotations from suppliers where applicable:

Description of expenditure	Cost (£)
18 days of Project Officer @ £120 per day	£2,160
Work Furnace project	25,000
<b>Total project costs</b>	<b>£27,160</b>
Total amount requested from Area Committee	£2,160

Please attach any quotations obtained for large purchases

How will any remaining costs be met?

Grant of £20,000 from Historic England (confirmed)

£5,000 Support in kind from Eastern Angles staff

Please show in the table below how much funding you have already secured or are currently applying for towards the project:

Name of Funder	Amount of funding requested	Granted (yes/no)	Waiting for outcome (yes/no)
Historic England	£20,000	Yes	No

How will the project be sustained after the funding has been spent?

All projects in the Eastern Angles Centre are recorded, evaluated and featured on our website long after they are finished.

In addition, in this case Ipswich Museum has already enquired about using the outcomes for its new exhibition spaces in the refurbished museum.

## PART 6 – Supporting Information

Please attach your supporting documents as appropriate to your application

### All Grants

- ☒ **Recognised governing document** e.g. constitution, memorandum, Charity or Community Interest Company registration etc.\*
- ☒ Proof of bank account in the name of the organisation (e.g. bank statement or letter) \*
- ☐ Results of consultation (if applicable)
- ☒ Safeguarding policy (if applicable)
- ☐ Quotations for project costs (if applicable)



### Medium & Large Grants (£1,000 over)

- ☐ Yearend accounts \*

If no yearend accounts are available (for instance if you are a new group), please provide a copy of your accounts to date and a scan of your latest bank statement

### Large Grants (£5,000 and over)

- ☐ Business plan or similar document setting out your plan to sustain your organisation & project.\*

\* required, as appropriate to grant size.

## PART 7 – Monitoring your success

The Area Committee will require progress reports during the life of the project, what methods will the organisation use to measure success of the project?

We are constantly monitored by Historic England, with a project manager, with whom we have bi-monthly meetings to report on progress and milestones achieved.

In addition we are in constant contact with local councillors and our own Board of Trustees oversee the finance and project reporting of the company.

We will report on attendances, outcomes achieved and days worked on the project.

## PART 8 – Terms & Conditions

Any misleading, incorrect statement, or fraudulent action or statement at any stage of the application process, whether deliberate or accidental, may render the application invalid and require the repayment of Area Committee Funding in full if paid or the withdrawal of the Area Committee Funding offer.

Applications found to be fraudulent will be reported to the police.

The Area Committee Funding will be used for the purpose set out in the approved report or as amended with the agreement of the Area Committee and the applicant organisation.

Any Area Committee Funding awarded will not be increased in the event of an over spend.

Applicants should note that the award must be acknowledged as Ipswich Borough Council Area Committee Fund and must comply with any reasonable requests relating to publicity.

Any organisation awarded Area Committee Funding shall be subject to monitoring, which could involve site visits and the collection of statistics.

The applicant will forward to the Communities Team, performance information within 6 months or on completion of the project. Failure to submit this information may render the applicant ineligible for further Area Committee Funding and may be asked to repay the funding in part or full.

We confirm that all staff / volunteers working with children, young people or vulnerable adults have had the relevant DBS checks completed (applicable where appropriate).

Area Committee monitoring and evaluation helps us to ensure that funding is spent in accordance with Area Committee guidelines. You will be sent a link to an online form following the completion of your project, or bi-annually until your project is complete.

**Please note that your declaration confirms that you have read and accepted the terms and conditions for Ipswich Council Area Committee Funding.**

We require the signatures of two people authorised to sign on behalf of your group (that are not directly related to each other).

## Signatures

We, the undersigned, on behalf of the applicant organisation/group understand and agree that:

- We are authorised to complete this application on behalf of our organisation/group.
- We have the power to accept the Area Committee funding awarded to our organisation/group subject to the terms and conditions listed and the power to repay the Area Committee Funding in the event of any funding condition not being met.
- This funding application falls within the objectives of our group or organisation.
- All staff / volunteers working in a position of trust with children, young people or vulnerable adults have had the relevant DBS checks completed.

Redacted	Redacted
Redacted	Redacted

Please return your completed form to the Community Engagement team at Ipswich Borough Council: